

# what's

Maine Medical Center  
Portland, Maine 04102

# happening

December 19, 1984

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Almost every day, we receive letters of gratitude or praise from patients or their families. Some are brief, others are eloquent tributes, but all convey the same heartfelt message as one I read this morning: "Thanks for restoring the health of my son." — In this Holiday season, my own thanks to each and every one of you for making such letters possible and frequent!

Ed Andrews





**THE SECOND ANNUAL Flower Box Holiday Sale** arrived with a flourish of greenery last Wednesday, for a three-day stay in the Admitting Lobby. The Flower Box is operated by the Visiting Board of the Children's Hospital, and proceeds benefit the Pediatric Division at MMC. (A/V Photo)



**GROUND BREAKING CEREMONIES** for the new home of the Medical Services Federal Credit Union were held November 30. The building will be located at the intersection of Park Avenue and Forest Street, about two blocks from the hospital. Above, MSFCU Board Chairman George A. Drew and Building Committee Chairman Jeannette Fournier break ground. The building is expected to be finished early next summer. (A/V Photo)

## Storm policy returns with winter weather

Maine Medical Center has an established policy regarding pay practices during periods of weather severe enough to create difficult conditions for employees traveling to or from work.

Executive Vice President Donald McDowell notes that the policy is intended to help protect the safety of employees as well as to provide continued patient care and safe and efficient hospital operation. "Hospitals must operate at an optimum level regardless of the weather," he says, "and all employees are important to that operation. Therefore, supervisors must exercise discretion in sending employees home. In instances where an employee may be excused and where patient care and hospital operations are not compromised, then that portion of the policy may be exercised.

"The Executive Vice President declares the storm policy in effect," he points out, "but it is the responsibility of the supervisor to make the decision to send employees home early in individual cases."

The policy reads:

- *The Executive Vice President will be responsible for declaring the use of the Storm Policy.*

- *Employees are expected to make every reasonable effort to report to work as usual since patient care requirements continue despite weather conditions.*

- *Employees who are unable to get to work due to the storm should notify their supervisors as far in advance as possible. When such absences occur, employees may take an excused absence without pay or use accrued vacation or holiday time with approval from their supervisors.*

- *Employees who arrive late, due to the storm conditions, will be paid for their full regularly-scheduled shift.*

- *Employees who are sent home, due to storm conditions, by the department head, will be paid for their full regularly-scheduled shift.*

Normal MMC pay practices apply to those employees asked to work beyond their scheduled shift to cover for late employees, just as for any other reason.

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Daily Diabetic Teaching Classes have adjourned for the holidays, December 24 through January 4. Classes will resume Monday, January 7, 1985.



## HealthStyles suggests the "Gift of Health"

If you're stuck for a last-minute gift for a fellow employee, *HealthStyles* suggests a Lifeline gift certificate to one of the programs being offered at MMC through the employee health promotion program.

Another series of aerobics programs are starting in February; see the latest *HealthStyles Times* or call the *HealthStyles* Office at x2974 for details.

## Pharmacy needs info for computer program

The MMC Pharmacy has brought a new mini-computer system on line, to keep track of outpatient prescriptions and patients. The system will replace a cumbersome card file, and will allow the staff to instantly retrieve patient records. Faster service with fewer questions should be the result.

Anyone holding a "Red Card" and who uses the Pharmacy will be entered into the system eventually. Employees, retirees, volunteers, and patients who wish to save time may pick up an information form at the Pharmacy window at any time. By returning the form early, Pharmacy customers can save a step the next time they pick up a prescription.

## Here's next year's Holiday Schedule

Here, one last time, is the official Holiday Schedule for 1985 at MMC:

*New Year's Day* Tuesday, January 1, 1985; *Washington's Birthday* Monday, February 18, 1985; *Patriot's Day* Monday, April 15, 1985; *Memorial Day* Monday, May 27, 1985; *Independence Day* Thursday, July 4, 1985; *Labor Day* Monday, September 2, 1985; *Veteran's Day* Monday, November 11, 1985; *Thanksgiving Day* Thursday, November 28, 1985; *Christmas Day* Wednesday, December 25, 1985; *Personal Day*.

With prior departmental approval employees may substitute one other religious holiday for Christmas Day. The Personal Day is a floating holiday which may be used by the employee at any time throughout the year with prior supervisory approval. However, the personal Day may not be used to extend any of the holidays listed above.



**GETTING READY FOR CHRISTMAS, Patient Accounts' Faith Fenderson wraps a door near the Admitting Desk. (A/V Photo)**



**CROSS COUNTRY SKIING was the topic at a December 6 Lunch 'n Learn session from *HealthStyles*. L.L. Bean's Phil Savignano spoke to over 40 employees about the ins and outs (and ups and downs) of cross country skiing, including equipment, clothing, and where to go. (A/V Photo)**

## Dinner is "on us" if you work Christmas

As always, those employees whose schedules require them to work on Christmas Day are invited to have their dinners as guests of the hospital. For employees working during the day, dinner will be served from 11:00 AM until

1:30 PM. The evening meal will be served from 4:00 until 6:30 PM. Employees working a night shift are invited to attend whichever sitting is more convenient, or to use their ticket for a comparably-priced breakfast Christmas Day.

Departments will issue a ticket to each eligible employee.



*Please join us!*

## BLOOD DRIVE

Friday, December 21

7:00 AM – 4:30 PM

Classrooms 3 & 4

*Give the Gift of Life!*

## Marketplace

**FOR RENT:** Small residential home (in-law apt. excluded) in quiet neighborhood on dead end street. Newly renovated, tile counters and bath, w/w carpeting, new appliances, microwave, yard, garage and cellar. Professional couple preferred. Heat included. \$550/mo. Sec. dep. and references required. Avail. Feb. 1. Call 772-8128 after 5 PM.

**FOR RENT:** Rooms close to MMC. \$55/wk. heat and utils. included. Sec. dep. Avail. Jan. Call 839-4463.

**FOR RENT:** Room in Cape Elizabeth single family home. Country setting, KT privileges. Avail. Jan. 1. \$50/wk. Call 799-2198.

**FOR RENT:** Cozy 2 BR bungalow house located 5 miles from center of Gorham. \$400/mo. plus utils. Sec. dep. Avail. Jan. 1. Call 934-4163 after 6 PM.

**FOR RENT:** Oceanfront luxury condo with spectacular views. Pine Point area. 2 BRs., 2 baths. Call 773-0066 eves.

**FOR SALE:** By owner, 3 BR mobile home presently located in Saco. Low down payment; possibility of assuming current mortgage. Shown by appointment only. Call Kelly at x2664 or eves. at 282-0041.

**ROOMMATE WANTED:** Western Prom area. 3 BR apt. with river view, off-street parking and much more. \$200/mo. includes utils. and sec. dep. Call 761-0605 and ask for David.

**ROOMMATE WANTED:** Professional M/F to share large house in Scarborough with professional male and female. \$300/mo. includes all utils. plus use of washer/dryer. Sec. dep. Call 767-4141 between 9-11 AM or after 7 PM.

**ROOMMATE WANTED:** Looking for 3rd roommate to share 1st floor apt. near Baxter Blvd. in large old Victorian building. \$165/mo. plus heat. Need ASAP. Call 773-1533 and ask for Linda.

**FOR SALE:** 1977 Datsun F-10 hatchback in great condition. \$1,200. Call 774-0246.

**FOR SALE:** 1982 Suzuki motorcycle GS1100 L in very good condition. Shaft drive, 9,600 miles. Asking \$1,700. Call 284-8549.

**FOR SALE:** Slide carousels (4). 140 slide capacity, \$3.50 each. Call 774-0381.

**FOR SALE:** 2 prs. mens' white Dickies. 36" waist, 32" length. Almost new; worn 1 mo. \$5 a pr. Please call Gloria Stover, RN, at x2758-2759.

**FOR SALE:** 7 ft. loose pillow-back couch, \$75. Gold tweed wing back chair, \$35. Call 799-6701.

**FOR SALE:** 3 tailored women's lined winter coats. One Pendleton plaid (red), \$70. One brown with gold buttons, \$70. One ¾ length rust colored (John Meyer), \$50. One floor length wool skirt (green, red, white and black plaid), \$40. All in very good condition and dry cleaned. All probably size 14. Call 797-0344 between 8-9 PM.

**FOR SALE:** Sony 300-S Amp 1982 model in excellent condition, never used. 40-watts per channel, \$100. Call 854-9469 after 5 PM.

**FOR SALE:** Painted upright piano, with good tone, \$80. Metal, antique single bed and mattress, \$35. Call 773-0066 eves.

**what's  
happening**

WHAT'S HAPPENING is published every Wednesday at Maine Medical Center, Portland, Maine for members of the Hospital community and for friends of the institution throughout Maine and northern New England. Comments, questions and suggestions may be addressed to Public Information Office, MMC, Portland, ME 04102. Barbara Burns, Editor.

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**FOR SALE:** 3 soft-sculptured dolls like the original Cabbage Patch (Babyland General) dolls, 24" tall, \$50 each. Call 772-7193.

**WANTED:** My horse needs a friend. Free board, good care provided, large pasture and barn. Also wanted, a larger size adult dog to adopt. Call Michelle and Kevin at 926-3386.

## Please Note

- The Coffee Shop and the Flower Box will be closed all day Monday, December 24, and on Christmas Day.
- The Medical Services Federal Credit Union will close at 1:00 PM Monday, December 24.

## New Employees

**FOOD SERVICE:** Catherine Bothel  
**SWITCHBOARD:** Deanna L. Caron  
**HOUSEKEEPING:** William Huffman,  
Harry Wood

**ENGINEERING:** Kenneth Russell  
**OB/GYN:** Allison Stetson

**FAMILY PRACTICE UNIT:** Sandra A. Horne

## EAC News

Holders of Executive Dinner Club Cards purchased through the Employee Activity Committee should contact Joyce at x2672, for an update on participating restaurants.

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