



# WHAT'S HAPPENING...

PUBLIC RELATIONS DEPARTMENT ■ MAINE MEDICAL CENTER ■ PORTLAND, MAINE 04102

July 15, 1974

## TO MEET A SUMMER NEED

We're into the summer of 1974 and another period of short blood supply, despite the efforts of Regional Blood Banks, Inc., and a lot of hospital people who are regular donors. To increase inventories and to prepare for emergencies, arrangements have been made for a Regional Blood Bank technician to draw donors in the MMC Blood Bank on a regular basis, Monday thru Friday from 1 to 4 p.m. It is hoped that not only hospital people will help with blood donations, but also that patients' relatives will be donors, and that the convenience of the daily drawing at MMC will increase donations. Appointments may be made by calling 2121.

## ADVANCE VACATION CHECKS

Many of us like to have our vacation checks in advance and the hospital's policy makes this possible. There seems to be some confusion, however, about how to request these advance checks. To avoid duplication of work for the Accounting staff and disappointment for the vacation-bound employee, we must all follow the correct procedures.

Vacation checks must be requested one week in advance by entering this information on the time card which goes to the Personnel office. A vacation check requested on a time card submitted Monday will be ready for the employee with his regular pay check on the following Friday. Requests to pick up either regular or vacation checks earlier than Friday must still be made by the department head, in writing, to Mike Kilmartin, controller.

## WELCOME TO MMC

More than 50 nurses have joined the staff at MMC during June and July. We welcome these new employees who have come to MMC as graduates of both hospital and college nursing programs. Many were educated within the State of Maine; 17 received degrees from the University of Maine, six earned associate degrees from Westbrook College and five were graduated from Maine hospital schools of nursing.

## HOLIDAY SCHEDULE FOR 1975

For those who like to plan ahead, here's the paid holiday schedule for 1975:

New Year's Day	1-1-75	Wednesday
Washington's Birthday	2-17-75	Monday
Patriots' Day	4-21-75	Monday
Memorial Day	5-26-75	Monday
Independence Day	7-4-75	Friday
Labor Day	9-1-75	Monday
Veterans' Day	11-11-75	Tuesday
Thanksgiving Day	11-27-75	Thursday
Christmas Day	12-25-75	Thursday

## HELIPORT READIED

We'll bet that hospital painters Earl Long and George Hamel had to answer lots of questions from curious employees and visitors last week about what they were doing with the red and white paint and the long-handled rollers in the Emergency parking lot. And now you know. The white "H" within the big red cross indicates from the air that MMC has a heliport.

The landing area was set up after an air ambulance helicopter from the Maine Army National Guard unit based at Bangor made a very successful practice landing in the EmD parking area late last month. The availability of a heliport adjacent to the Emergency Division will save many precious minutes for patients arriving by air from throughout the state.

## NEW CLASS

A class of 15 young people began a two-year course at the hospital's School of Radiologic Technology last week. The students--14 girls and one young man--come from 11 Maine communities, Salem, Mass. and Cornwall, N.Y. Members of the class are Natalie Balentine, Kathy Barrett, Becky Brown, Karen Dunham, Elaine Harris, Susan Jones, Janis Lopez, Lorraine LeVasseur, Julianne LaBrecque, Patricia Marin, Stacey Morgan, Karen Mroz, Elizabeth Malia, Elinor Regan and Steve Blanchard.

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